

The Hong Kong Academy for Performing Arts Libraries Donation Form 捐贈記錄

Personal Particulars 個人資料

Name 姓名	(Prof/Dr/Mr/Mrs/Ms/Miss) _____
	Surname 姓 First Name 名
Organization 機構	
If you are a member of the Academy, please fill in the information 如屬學員成員，請提供所需資料。	School 學院 / Department 學系 _____ <input type="checkbox"/> Staff 教職員 <input type="checkbox"/> Student 學生 <input type="checkbox"/> 畢業生 Alumni
Telephone 電話	_____ Email: 電郵 _____
Address 地址	_____ _____ _____

1. In case the books/AV materials are found not suitable for the library collection. I agree that the Academy Library to have full right to make any arrangement for the unsuitable items.
本人同意如書籍／影音資料不適合館方收藏，館方可自行處理所捐贈的物品而無需另行通知。
2. I understand that the Library would not issue any written reply on whether the Books / AV materials donated are accepted.
本人明白館方不會發出書面通知本人所捐贈的書籍是否被接納。
3. I understand that no name plate will be placed on the **AV materials** donated.
本人明白館方不會在所捐贈的**影音資料**上加上捐贈標誌。

Signature 簽名: _____

Date 日期: _____

Remarks
備註

- *The personal data provided by means of this form will be used for the purpose of this donation and contact only.* 閣下提供的個人資料只供這次捐贈和聯絡使用。
- *The Library does not accept materials in videocassettes, cassette tapes, phonodiscs and laser discs.*
圖書館不接受錄影帶、錄音帶、黑膠唱片及鐳射影碟。

