

EXCEL Musical Theatre Programme (Full-time) 2019/20 Application Form

Please read carefully and complete this application form, signed in confirmation, and return it with the following documents to EXCEL, HKAPA, 1 Gloucester Road, Wanchai, Hong Kong:

1. A headshot to waist photo and a full body photo.
2. A photocopy of identification document (i.e., Hong Kong Identity Card or Passport)
3. Photocopies of academic and/or professional qualifications.
4. A cheque for application fee payable to "EXCEL Ltd."

This application form with all required documents must reach our office on or before Fri, 23 Aug 2019. If you are sending your application via post, please ensure you leave sufficient time for postage.

For internal use:

App No.

Student No.

Application fee: **HK\$800**

Programme Applied For:

Pearson BTEC Level 4 Higher National Certificate in Performing Arts (1-Year Programme) (Registration Number: 252301)

A. Personal Details

Please fill out the following particulars in block letters. * Please delete as appropriate.

Official name (will appear on Certificate):		Other name:	Chinese Name:
Gender: * Male / Female	Age:	Date of Birth (Day / Month / Year):	HK ID No.:
First Language: * Cantonese / English / Others (please specify):			
If English is your first language, what is your Chinese / Cantonese ability? Excellent / Good / Fair / Poor			
Tel No.: (Daytime)	(Mobile)	(Others)	Email:
Home address :			

B. Education and Qualification (Please use an additional separate sheet if necessary.)

I. Academic (in reverse chronological order)

From (yyyy)	To (yyyy)	Name of School, College, University or Institution	Course Name / Completed Form	Qualification

II. English Proficiency Level

Year	Examination (DSE / IB / TOEFL / IELTS, etc)	Grade

C. Performing Arts Training and Performance Experience (Please use an additional separate sheet if necessary.)

I. Performing Arts Training (in reverse chronological order)

From (yyyy)	To (yyyy)	Name of the Training Programme	Institution / Organisation

II. Performing Arts Performing Experience (in reverse chronological order)

From (yyyy)	To (yyyy)	Genre and Title of the Programme	Institution / Organisation	Role in the Programme

D. Parent / Guardian Details

Applicants under age 18 need parent's approval.

First Name:		Last Name:		Relationship with participant:
Tel No.: (Daytime)	(Mobile)	(Others)		
Email:				
Mailing Address:				
(if different from Home address in Section A)				

E. Other Details

How did you come to know about EXCEL courses? (please put a "✓" in the space provided:)

- | | |
|--|---|
| <input type="checkbox"/> EXCEL prospectus / flyers at HKAPA | |
| <input type="checkbox"/> EXCEL prospectus / flyers at other venue (please specify location: _____) | |
| <input type="checkbox"/> Taken EXCEL short-courses before | <input type="checkbox"/> Recommended by friends |
| <input type="checkbox"/> Newspaper articles | <input type="checkbox"/> Email promotion |
| <input type="checkbox"/> Surfing the internet | <input type="checkbox"/> Facebook / YouTube |
| <input type="checkbox"/> Education expo | <input type="checkbox"/> Others (please specify): _____ |

Terms and Conditions:

- Application Fee is **non-refundable**. However, partial refund will be made to applicants who do not pass the audition.
- A Candidate must submit the Registration Fee to the EXCEL office within 5 working days when he/she passes the required auditions. A place in the programme will then be reserved for the candidate. Payment should be payable to "EXCEL Ltd." Registration fees are **not refundable**.
- Any tuition fees paid shall **NOT** be refunded, unless the student needs to withdraw due to injury or sickness when less than 50% of the semester has been covered. In this case, the student needs to inform EXCEL in writing as soon as the injury / sickness occurs, accompanied by relevant medical certifications, and no later than five working days of the injury / sickness. Only prorated fees paid for remaining month(s) may be refunded. A maximum of 50% of the current instalment fee may be refunded.
- Requests for withdrawal and refund with very strong reasons on personal or other grounds may be considered on sympathetic grounds and on a case-by-case basis. A refund of a maximum of 50% of the current instalment fee may be granted.
- If the programme is cancelled, all fees paid, less the application fee, will be refunded within one month.
- On premature cancellation of the course, all fees and charges that have been collected in respect of any part of the programme not conducted on or after the date of the cancellation will be refunded within one month.

Important Notes for Audition:

Applicants will be invited via email to attend an audition. Applicants without all required documents* (including Application Fee) would **not** be auditioned. Please prepare the followings:

- A one-minute presentation of monologue from any plays and a one-minute presentation of a song from any musicals related styles.
- Candidates must provide their own pianist or prepare an MMO in CD format*.
- At the audition, candidates will be taught a series of dance combinations and requested to present it before the panel of judges.

Results will be released via email. Documents, photos, sound sources and other submitted materials are not returnable.

*Please make sure your CD is playable in a Hi-Fi System. Music file in a PC / Mac format is not accepted. The CD must contain nothing else apart from the MMO of the song you will sing. You will not be given time to search for the MMO piece in your CD. The CD should be submitted on the audition day.

Declaration:

- I understand the terms and conditions of this programme.
- I declare that the information given in this application, and any supporting documents, is accurate and complete. I understand that any false information will disqualify my application to the Programme, and that any fees paid will not be refunded.
- I authorize EXCEL to use my personal data as a basis for selection for admission to the Programme offered by EXCEL and for other relevant or related purposes.
- I authorize EXCEL to transfer my personal data to its student record system when my application is successful, and the information of which will be used in activities in support of a student's study at EXCEL.
- I declare that I have read the details of Audition Details and Notes in this Application Form, and understand EXCEL reserves the right to accept, terminate or reject any application.

Signature of Applicant / Parent / Guardian*

Date (Day / Month / Year)

* Applicants under age 18 need parent's approval and signature.